Minutes of the Meeting – January 10-13, 2004

National Network for Safe and Drug-Free Schools and Communities
Westin Grand Hotel, 2350 M Street NW, Washington DC

Saturday p.m., Jan. 10, 2004: The Executive Committee met with members of the Bylaws Committee. Participants were on their own for informal networking opportunities.

Sunday a.m., Jan. 11, 2004 - New Coordinator Training

Present per sign-in sheets: Twenty-eight individuals signed in, as follows: 12 from 11 SEAs, 8 from 8 Governors’ Offices, 2 from 1 LEA, 2 from a Comprehensive Assistance Center, 1 from a state advisory board, 2 from a university, and 1 representing a partner (Channing Bete Co). (See Appendix A.)

Continental breakfast was provided by the Network.

Training: Training, which included an overview of the State Coordinator’s CD-Rom Handbook, was conducted by Cynthia Timmons and Kathy Robertson of the Region VII Comprehensive Assistance Center, Jeff Barber, Chair of the Network’s Professional Development Committee and Denise Fitch, Vice Chair of the Network.

Lunch was “on your own” to further promote informal networking opportunities.

Sunday p.m., Jan. 11, 2004 – Network Business Meeting

Present per sign-in sheets: Thirty-five individuals signed in, as follows: 13 from 12 SEAs, 8 from 8 Governors’ Offices, 4 from 3 LEAs, 3 from 2 Comprehensive Assistance Centers, 1 from a state advisory board, 2 from a university, and 4 representing 4 partners. (See Appendix A.)

The meeting was convened at 1 p.m. by Susie Roberts (WA, GOV), Chair of the National Network.

Video – Game Smart Campaign: Denise Fitch (WA, SEA), Vice Chair, showed a video from Mothers Against Violence in America (MAVIA), depicting their campaign to educate parents and others about the violent content of video games. More information can be obtained at www.mavia.org or www.saveusa.org.

Approval of Minutes/Outgoing Secretary: Minutes of the June 2003 meeting were approved. Janelle Krueger (CO, SEA) was thanked for serving and completing the three-year term as secretary.

Election of Secretary: Clarence Jones (VA, LEA) was elected to serve as the next secretary. Clarence served 24 years with the United States Air Force. He is the coordinator for the Safe and Drug-Free Schools youth section for Fairfax County Public Schools.

Executive Committee Report, Susie Roberts

Executive Committee Planning Session, Oct. ‘03: Minutes of the October 11, 2003 planning meeting were distributed. Susie overviewed the priorities addressed by the Committee.

Conference Reports/Joint Letter: Since meeting in June, 2003 Denise Fitch attended the Comprehensive Health Education Foundation (CHEF) national conference. Susie Roberts attended the National Prevention Leadership Conference. Lawrence Piper (OR, GOV) attended the National Prevention Network (NPN) conference. Lawrence was able to meet with the NPN leadership committee. They discussed concerns with data and inconsistent terminology used by federal agencies. This conversation
generated a letter, co-authored by Susie and the Chair of the NPN to be sent to Beverly Watts Davis (Director of the Center for Substance Abuse Prevention) and Bill Modzeleski (Assistant Deputy Under Secretary for the Office of Safe and Drug-Free Schools). The letter asked for more coordination across federal agencies and offered assistance from both Networks.

501c3 Status: Jerry Kilbert (CA, SEA), former Chair of the Network, is taking the lead on obtaining an independent 501c3 status for the Network. An application for pro bono service was denied.

Treasurer’s Report: Lawrence Piper distributed a financial statement. The balance as of Dec. 31, 2003 was $17,391.99. Partners were thanked for their continued financial support.

New Meeting Location: Discussion ensued about the need for finding a less costly hotel to host future meetings. The January 2005 meeting will be held in conjunction with the Community Anti-Drug Coalitions of America (CADCA) annual leadership conference. United Learning’s new owner, Discovery, is located in Maryland. A possibility to consider is to have the next National Prevention Leadership conference combined with the June meeting and held in or near Washington DC. A fall meeting could be held with the Education Department’s national SDFSC conference.

Vendor/Partner Web-based Survey Results: Members recently were given an opportunity to complete a Web-based survey which was developed by Kathy Robertson of the Region VII Comprehensive Assistance Center. Members gave input about partner participation in various aspects of the meetings and other criteria for participation. A handout summarizing the results was reviewed.

Membership Brochure: Based in part on the results of the survey, Susie Roberts drafted a tri-fold brochure to educate potentially new partners and others (Associate Members) who may want to join the Network. The goal is to have clear parameters for participation. The draft was disseminated. Comments are to be given to Susie by the end of next week - January 24, 2004.

Data Collection, Phil Gapinski, Region V Comprehensive Assistance Center

Phil Gapinski presented a PowerPoint slide show that contrasted prevalence survey outcomes across survey instruments, as well as between Mississippi and Louisiana, and between the Governor’s and State Education Agencies in Mississippi. This was a good example of cross-item analysis despite different surveys in use.

The meeting adjourned for the day at 5 p.m. Dinner was “on your own.”

Monday, Jan. 12, 2004 – Network Business Meeting, continued

Present per sign-in sheets: Thirty-seven individuals signed in, as follows: 14 from 12 SEAs, 8 from 8 Governors’ Offices, 5 from 4 LEAs, 3 from 2 Comprehensive Assistance Centers, 1 from a state advisory board, 2 from a university, and 4 representing 4 partners. (See Appendix A.)

Continental breakfast was provided by the Network.

Committee Meetings

Denise Fitch, Vice Chair, convened a two-hour session for all committees to assemble and work on committee leadership identification, goals and objectives. Represented in the meetings, by either sign-in lists or verbal report-outs, were:

UMIRS: Tina Bauman, MD; Donna Kuhn, WV; Phil Gapinski, SECAC; David Bozell, IN; Ivan Tolbert, VA; Meredith Rolfe, CA; Lisa Clayton, USED; Bill Richardson, MS; Clarence Jones, VA; Kathleen Bowles, FL; Phyllis Law, FL; Tonya Milton, FL; Lorraine Allen, FL; Dan Iser, PA; Lisa Anne Schamus, AZ.
Membership: Janelle Krueger, CO; Meredith Rolfe, CA; Arlene Cundiff, VA; Mary Jane Kerwood, WV; Billy Richardson, MS.

Legislative: Julie Peterson, CHEF; Tonya Milton, FL; Phyllis Law, FL; Clarence Jones, VA; Ivan Tolbert, VA; David Bozell, IN; Donna Kuhn, WV; Tina Bauman, MD; Mark Saners II, OH; Pat Aaby, Channing Bete.

Resource Development: Gloria Noel, DE; Mark Sanders II, OH; Mary Johnson, GA; Rendel Stalvey, Mendez Foundation. (Lorraine Allen and Kathleen Bowles, FL, gave input prior to the meeting.)

Bylaws: Jeff Barber, IN

Professional Development: (Names not turned in.)

Committee Reports

Legislative – Ivan Tolbert (VA, GOV):
• The participants reviewed the committee membership list from the June ’03 minutes.
• The FFY04 budget has been cut by $24 million.
• The President’s FFY05 budget is expected to be released in February.
• A major goal is to increase knowledge and use of CADCA’s advocacy software. 22% of calls are coming through CADCA’s automatic faxing software, which is good for tracking. All should encourage their network of friends to use this communication method.
• A priority is to look at data collection and to continue working toward a system to develop a system.
• All states should collect outcome data. It’s best to summarize key points on one page.
• New success stories need to be provided to CADCA (Meena Vagnier). These need to be outcomes tied to specific programs, not just survey data.

Resource Development – Gloria Noel (DE GOV) filling in for co-chairs
• The committee concentrated on two key issues: 1) What we need money for, and 2) Guidelines for vendors.
• They also asked, “To increase participation, are we getting enough representation and by the right type of representatives?”
• They recommend that vendors pay a registration fee and that we invite/solicit more from whom we want more information, i.e. evaluators.

Bylaws: Jeff Barber (IN, SEA) for Tracie Kalic (KS SEA)
• Efforts are on hold until the 501c3 process is finished.

Professional Development
• Kathy Robertson, Reg. VII CAC, would like an on-line evaluation done of the new coordinators’ training. They plan to review evaluation data from the new coordinators’ meeting. The data will be used to determine future direction for the meeting and to make any necessary improvements or changes. They will continue to coordinate with the OSDFS.
• They propose a scheduled time for networking around topics of interest to members. A range of options can be explored to address needs, such as an electronic assessment to determine how, what, when and where. Topics could include: How to handle the SEA and Governor applications, the consolidated application process and how it’s working, transfers and REAP, transfer of student records, etc.

Membership and Recruitment – Janelle Krueger (CO, SEA)
• Instead of continuing to rely on only e-mail for Network communications, the committee recommends that a written letter be mailed to all states that are not typically represented in meetings.
• A direct mail letter could include a survey about what would motivate more to attend the meetings, and to get feedback about timing of meetings, days of the week, and to determine what prevents interested parties from attending. (Janelle is willing to draft this survey and letter.)
• If future meetings could allow for more networking time, such as in small group discussions by topic tables, this feature could be used to market the importance of attending.
• Arlene Cundiff (VA, SEA) offered help with the logistics for direct mail communications.
• The group agreed that the Centers for the Application of Prevention Technology (CAPTS) and a representative from NASADAD should all be personally invited to attend meetings.

UMIRS – Phil Gapinski (CAC, Reg. V)
• A total of twenty-three people have signed up, representing 9 states, 1 Reg. CAC, 1 USED, 4 from Florida, and 1 LEA.
• Not all have seen the proposal from the Network that was disseminated at earlier meetings. Susie Roberts will e-mail it, along with the newer proposal.
• There needs to be an additional meeting at 8 a.m. the next morning to continue discussions.
• The Network is trying to focus the national effort. It was agreed to that, if we don’t do something, such as give recommendations, then the Executive Committee cannot move the work forward.

Committee Structure
Susie Roberts had disseminated descriptions for each committee, which all are to keep on hand. She will also e-mail them to the entire Network.

Committee membership tends to be constantly changing. This makes it difficult to communicate between the national meetings. Chairpersons are not always able to attend the meetings. Meetings in advance of the national meetings, as in the day before convening, hasn’t worked well. Therefore, time will be allowed on each national meeting agenda for committees to focus on their work.

Chairpersons are empowered to “take charge” and to structure the meeting time. Co-chairs may be more practical for those who cannot attend regularly. Scheduling meetings to coincide with the new coordinator training was suggested as an option.

Network Proposal - National Data Collection System
Susie Roberts reviewed the history of the Network’s efforts to help create a national system for proving the effectiveness of the SDFSC program.

The Network submitted a proposal to capture outcomes to Bill Modzeleski in light of discussions at the data-related meeting hosted by OSDFS in Chicago, April 2003. The purpose of the proposal is to provide input about how to demonstrate the effectiveness of the SDFSC program. The work is done in the context of OMB’s poor rating of the program through the use of the Performance Assessment Rating Tool (PART). OMB will not accept national prevalence survey results as a performance measure. The proposal also gives the Network a voice to help meet its needs and it provides an avenue for partnering with USED and other policy makers.

This work is not intended to produce another survey. Nor is it intended to “go around” what States are already doing or to interfere with data they are already collecting.

Susie related that Kit Solutions, the Center for Substance Abuse Prevention’s contractor working with the Drug Free Communities grantees, is interested in working with the Network. Kit Solutions can design an evaluation system based on what needs to be collected. However, since what needs to be collected hasn’t been standardized by the USED yet, information is lacking before being at this state of readiness.

For the sake of time, Susie contacted a nationally well-recognized expert, Jack Pollard, to help move the Network’s proposal forward. He had been helpful to the group who worked on the proposal so was familiar with what UMIRS requires and the goals of the Network. The Executive Committee approved a short-term contract of $5,000 for Mr. Pollard to examine the proposal and data and make recommendations for the initial steps necessary in formulating an evaluation strategy.

The Network needs to decide how to break it down to specific questions and identify the core questions.
Susie has asked that the Network be included in ongoing discussions with Beverly Watts Davis regarding the potential to work with Kit Solutions. Susie hopes to also meet with Bill Modzeleski and other Executive Committee representatives when she returns to Washington DC for the CADCA conference.

**Keynote Lunch – Beverly Watts Davis, Director, Center for Substance Abuse Prevention**

The luncheon was provided complimentary of Prepared Response.

Following an introduction by Sue Thau, CADCA, Beverly Watts Davis shared her vision for the federal role in prevention and outlined key priorities for CSAP. Highlights include:

- Three primary tenets of the system that CSAP has in place – accountability, capacity, and effectiveness.
  - **Accountability:** $41 million is going into the states to geo map the scope of substance abuse, i.e. fetal alcohol syndrome, Methamphetamine problems, etc. Now they are trying to “take down” the silos of funding. The State Incentive Grants target the funding to what state/local data reveals. The funding will be more flexible so “you can do what you need to do.” 1) No more grants that just prescribe the target population, and 2) Grants will be expanded from one year to five years.
  - **Capacity:** The Centers for Prevention Technology will be based on serving the customers. “Their primary role is to be a neutral broker to send resources to you as identified by you.”
  - **Effectiveness:** The national registry of effective programs will be expanded to include other focus areas than mostly school-based programs. It will include strategies and effective components included in effective prevention practice.

- New mission – evaluation dollars over and above the grants through mini-grants. More programs locally evaluated should eventually make it into the national registry.
- A Center for Excellence on Sustainability will be established, which will build on the infrastructure started by the Safe Schools/Healthy Students national programs grant.

**Presentation by Dr. Nora Volkow, Director, National Institute on Drug Abuse**

Dr. Volkow, M.D., conveyed that the three key areas of emphasis under her leadership, in order of priority, are 1) prevention, 2) treatment, and 3) training.

They have launched a new Website for teens, and a campaign directed at educators called “NIDA Goes Back to School.” It includes a curriculum for biology teachers.

Dr. Volkow delivered a PowerPoint presentation regarding the latest scientific research on brain development and damage caused by substance abuse.

She emphasized that perception of harm is critical because it consistently correlates with lower use when the perceived risk is higher.

**Legislative Update, Sue Thau and Meena Vagnier, CADCA**

Results - Automatic Fax to Congress Software: The Web-based system that CADCA has implemented has made a difference. They processed 300 faxes through the system from an appeal on behalf of SDFSC. This helped reduce a proposed cut of $50 million to a cut of $24 million. Still, SDFSC responses lag behind other prevention-related constituents. They received 600 responses for DEA’s Demand Reduction Coordination effort and 1,500 responses from a Drug Free Communities alert. Meena can get to a state an accounting of the number of responses generated by that state. Faxes are the way to go. Staffers are responsible for replying to letters. To use the system, begin by going to cadca.org. Click the Public Policy link, then click on Alerts, and continue from there. CHEF was again thanked for paying for this new technology that enabled CADCA to implement it.

Local Outcomes: The SDFSC outcomes collected from the States by CADCA have been given to all members of key appropriation committees. They still need more states to report the outcomes of local programs. Charts and easy-to-read graphics from prevalence survey results are also helpful. It was
suggested that States currently collecting and analyzing local outcomes could train those states that do not.

**FFY05 Appropriations:** The President’s proposal will probably result in cuts again. The Congress needs to hear from a lot of people when his proposal is released. OMB can only make decisions from what they get from the USED, therefore it’s best to go to the Congress with information because it’s not possible to influence what the Administration proposes. To learn more about the PART system: [http://www.whitehouse.gov/omb/budget/fy2004/performance.html](http://www.whitehouse.gov/omb/budget/fy2004/performance.html).

**Questions for morning meeting with USED staff**

Participants listed areas of interest and questions to be posed to Bill Modzeleski and Debbie Rudy when they visit the next morning.

The meeting then recessed at approximately 5 p.m.

**Presentation by Prepared Response, Marti Wagner, Director of Sales**

Participants were given an opportunity to learn more about the technology developed by Prepared Response, located in Washington State. Marti Wagner demonstrated how their company can map out the vicinities of schools and school buildings for emergency responders. Responders can view photos and key information while enroute to, and at, a scene (through the use of computers).

**Tuesday a.m., Jan. 13, 2004 – Discussion with Education Department**

**Present per sign-in sheets:** Thirty-four individuals signed in, as follows: 14 from 12 SEAs, 7 from 7 Governors’ Offices, 4 from 3 LEAs, 3 from 2 Comprehensive Assistance Centers, 1 from a state advisory board, 2 from a university, and 3 representing 3 partners. (See Appendix A.)

A continental breakfast was provided by the Network.

**Office of Safe and Drug-Free Schools, U.S. Education Department – Bill Modzeleski, Assistant Deputy Under Secretary**

Participants welcomed Bill Modzeleski, Debbie Rudy, and Robert Alexander, as well as several of the Project Officers from their office. Bill shared the following key observations, with direct quotes noted:

1. Bill thanked everybody for what they do. “We’re operating a program with little money and not enough support. We are having an impact. We should take credit for when drug use goes down.”
2. “We need to hang in there. We need to pull together and work as a team. There’s a long road ahead. We need to work together to build on the gains we’ve made.”
3. Bill has been involved with this program for 12 years. It was first appropriated in 1988 with $100 million. A total of $8.7 billion has been appropriated since its inception. States and locals have done “a lot of stuff!”
4. Things have changed dramatically in the last 15 years. It has gone from “a lot of stuff” to science-based research.
5. Few states have developed systems to show that efforts have had a positive impact.
6. Few have the ability to make changes quickly. “In looking back, we are not good consumers of our own data.”

What he termed as a “pet discussion item” is the whole issue of success. “A shortcoming that plagues us all is having other people dictate to us what they want instead of us telling people what they can expect.”

**Looking forward:**
1. "We are still doing a ‘lot of stuff’.
2. "The money is directly and indirectly related to how well we connect what we’re doing for teaching and learning, and if what we’re doing really works."
3. Systems of accountability have to change dramatically. “We don’t do a good job at the micro level.”
4. New measures of success have to be identified. “We need more than $7 per student to do it.”
5. The climate for the reporting of bad news has to change. “We’ve been beaten up for suspicions of principals not reporting the real data; suspensions not happening for fear of having to report them.”

Where we need to go:

To maintain the integrity of the program –

1. End the finger pointing – internally as well as between all levels. “We’re all in this together.”
2. Engage in the debate civilly. “As you enter in the debate, get all the facts and data first. USED staff is willing to provide you with all the information you need. Cuts aren’t only because of evaluation. A lot goes in to budgets.”
3. “We need to take into consideration all the issues of all the states.” One big issue is uniform data collection.
   a. Where will the money come from to bring states up to a standard?
   b. Are all 50 states going to agree what the standard is? Who decides?
   c. Does the legislation even allow it?

He needs our input. Where are the SEAs and Governors at on this? He wants to hear from us.
4. "We can’t succeed if we can’t measure: changes in behavior, outcomes of programs, etc. We must get superintendents, principals, and teachers to understand the importance of measuring and that it’s okay to report exactly what is going on.”
5. "We can’t succeed without being a team.”
6. "We need to get the ‘good news’ out and market the program better.”

Bill stated that they have some dollars to bring the Network together for key issues – the top few priorities. “Let’s roll up our sleeves to start talking about how to solve some problems. We need to get some closure on some of these.” He’d like to move quickly on getting groups together.

Questions from the Network and Further Discussion

National Advisory Council: The list probably is in need of revisions. It’s still caught up in the White House process.

Performance Assessment Rating Tool (PART) Review: The instrument has been modified. The SDFSC program lost 50 points not only because of the lack of long-term indicators, but because the OMB examiners deemed them insufficient for not being tied closely enough to programs.

Consolidated Performance Report: It’s being dealt with on a emergency basis. It will be good for one year. The Title IV part is “pretty skinny.” It’s still in the review committee. When it’s on its way to OMB, it can be shared. They are looking at the fall of ’04 to collect information from the ’03-’04 school year.

Gun-Free Report: It has been cleared through OMB but an error was found so it will be resubmitted. The States will still have 45 days to complete it.

Q: What can be done to stem the tide of budget reductions? What can we do to get you what you need?
A: A lot goes into it, like competition for the funds. It just isn’t about data. The improvements have to be there. Market the program. Get the Governors and SEA Commissioners to request more funds.

Q: What are you doing with ONDCP, CSAP, NIDA, etc.?
A: The priorities are set by the legislation and Congress now - $2 million for drug testing, $30 million for crises planning, $6 million for data collection.

Q: Can USED staff be assigned to Network committees?
A: Yes. Project Officers can be divided up on committees.

Q: Can we have more time at the national conference?
A: Too many other groups also want more time in association with the conference which divides the staff too much. However, the Network can work with their conference staff on scheduling time for a Network meeting.

Q: What’s the status of Judge Andell’s (former Deputy Under Secretary) replacement?
A: Judge Andell left Sept. 30, 2003. He will be replaced with a political appointee. This person would serve until the end of the year and then administration terms will influence what happens beyond then.

At this point in time, Bill had to leave the meeting and Debbie Rudy continued to lead the discussion.

Office of Management and Budget: OMB has learned a lot in the past couple of years. They tentatively may still use some data from national data sets. The Assistant Secretary of the Office of Educational Research and Improvement has been helping OMB understand more about cause and effect in regards to program implementation versus outcomes. They have had numerous discussions with OMB to clarify what they want and what it would take to get it. “We’re getting closer.”

GEPRRA Performance Measures: A focus group has been convened in light of the 10-year anniversary of GEPRRA. It hasn’t always done what it has intended to do. It got off to a slow start. It tries to focus on short-term and long-term measures. Cross-agency discussions have been held about how other federal agencies rate performance. A problem has been that the OMB examiners are located in different offices within OMB.

Program Study on Implementation and Fidelity: Part of the design is to figure out who completes the survey, i.e. principal vs. Safe/Drug-Free program coordinator. How pots of money get divided out across settings within a school district is problematic.

Q: What programs are being looked at?
A: This is part of the design discussion. It could be a literature review. Strategies are much harder to capture. They are trying to identify measures for ’04 as well as set some for FFY05.

OMB is looking for alternatives from other than the Performance Report. One potential means might be monitoring.

State Performance Indicators: Those submitted in the Consolidated State Application have been assessed. Some are in good shape and others need work. Some have set measures for only one year. Others have combined multiple indicators within one measurement statement. Authorization and appropriations are not on the same page regarding common core measures.

Transfer of Discipline Records: They are currently collecting assurances. About 28 states have yet to submit the assurance.

FFY04 Budget Proposals: The House has passed the conference report. The Senate hasn’t voted yet. There is talk of just honoring FFY03 levels. No one knows what to do if there is not enough money to honor the “hold harmless” clause. An FFY06 call will probably be held over Memorial Day Weekend.

Rural Education Achievement Program (REAP): An Ad Hoc Committee is looking at the results of the State reports. ONDCP is very interested in how SDFSC has been impacted.

Comprehensive Assistance Centers (CAC): Now is an opportune time to influence what happens with the CAC recompetitions. Debbie has talked with the person in charge to discuss support for SDFSC.
National Programs: A comparison between national programs and state grants programs has not been made.

This concluded the updates and discussions of major issues being worked on by the USED. Debbie and the staff was thanked for giving their time to the Network.

Ideas for the Next Meeting’s Agenda

Participants suggested the following topics and formats for the June '04 meeting:

• Data collection
• Sharing between the States
• Marketing – examples of how to do it well
• USED Updates
• More focus on LEAs – balance between SEA/Governor/LEA
• Small group discussions for topics of interest to see what other states are doing
• Use the Professional Development survey results to determine direction

Next Meeting, Location, and Adjournment

A consensus exists to move the meetings from the Westin Grand to a different hotel/meeting site. Denise Fitch will pursue a new location. Staff from the USED said they’d be happy to meet wherever the Network chooses, provided it’s close to a Metro stop.

The next meeting is tentatively scheduled for June 12-15, 2004.

The meeting adjourned at 11:40 a.m. Lunch was “on your own” with optional activities in the afternoon for members to visit prevention-related associates and resources in the DC area.

Respectfully submitted,
Janelle Krueger
Secretary, NNSDFSC
## Appendix A
National Network for Safe and Drug-Free Schools – Attendance Sign-In – January 11-13, 2004

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### Local Education Agencies (LEA) and State Advisory Councils or Contractors

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### Regional Comprehensive Centers or Centers for the Application of Prevention Technology

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### Partners of the Network

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